

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*February 27, 2019

Citizen’s Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:01 pm

ATTENDANCE:

- Board Members present were: President: Ric Zehr, Vice-President MJ Klinker, Secretary: Jim Orr, Treasurer: Justin Brugger, Ex-Officio: Gary Chapple, Matthew Wirtz, Kevin McDermit and Tim Roy. ACRWSD Staff: Executive Director: Jeff Morris, Office Administrator: Erika Beachem, Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Vince Heiny of Carson LLP. There were 06 visitors: Nathan Baggett and DeWayne Nodine of FWCU, Lana Beregszazi, Steven Williams, Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. Brugger made a motion to approve the January 23rd, 2019 Board Minutes as distributed and reviewed. Mr. McDermit seconded the motion. **All ayes cast.**

TREASURER’S REPORT

- Mr. Brugger reviewed the February 2019 bills to be paid and bank balances summary. Mr. Klinker motioned to approve and Mr. McDermit seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., invoices totaling \$74,298.80. Payment tabs from S&S Directional Boring, LTD., (\$414,059.07); Advanced Rehabilitation Technology (\$53,036.45); Thieneman Construction Inc., (\$74,181.70), Underground Contractors Inc., (\$145,189.49) and Rothenberger Company, Inc., (\$207,298.96) claims totaling \$921,610.17. Mr. Brugger made a motion to approve the claims to be paid. Mr. Wirtz seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

• Invoice 43081-43085 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services	\$ 14,093.27
• Invoice 43087-43088 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services	\$ 16,954.65
• Invoice 43320-43327 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services	<u>\$ 43,250.88</u>
	Total: \$ 74,298.80
• Payment Tab #01 – S&S Directional Boring, Ltd., Contract “B” Grinder Pumps & Force Main – Project 1	\$ 414,059.07
• Payment Tab #02 – Advanced Rehabilitation Technology, Manhole Improvements	\$ 53,036.45
• Payment Tab #02 – Thieneman Construction, Inc. Hoagland Regionalization & Marion Center-Monroeville	\$ 74,181.70
• Payment Tab #02 – Underground Contractors, Inc. Village of Maples – Felt Place – Aljean Drive	\$ 145,189.49
• Payment Tab #03 – Rothenberger Company, Inc., Contract “B” Grinder Pumps & Force Main – Project 2	<u>\$ 207,298.96</u>
	Total: \$ 893,765.67

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – Board Recommendation

- Adopt Internal Control/Materiality Threshold Policies

Mr. Morris reviewed and recommended the Board adopt Internal Controls Policy and Materiality Policy No.2019-2-27. Mr. Klinker made a motion to adopt policy No. 2019-2-27. Mr. Orr seconded the motion. **All ayes cast.**

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS:

Finance Committee: Reported by Mr. Brugger – No Board Recommendation

Personnel Committee: Reported by Mr. Brugger – No Committee Activity Report/No Board Recommendation

New Development Committee: Reported by Mr. Klinker – No Board Recommendation

Infrastructure Management Committee: Reported by Mr. Wirtz – No Committee Activity Report/Board Recommendation

- Bid Process for Hoagland Road Lift Station Number 2 Project

Mr. Baggett reviewed the Hoagland Road Lift Station Number 2 Project and requested Board approval to start the bid process. Mr. Klinker made a motion to approve the start of the bid process. Mr. Wirtz seconded the motion. **All ayes cast.**

PUBLIC COMMENTS:

At 12:25 pm Mr. Zehr opened the floor for public comments.

Mr. Miller of 4814 N. Webster Road addressed the Board regarding the INDOT– I 469 at US 24 Interchange Work Plan in the Georgian Park Service Area and inquired about future 2019 projects.

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2016-2017 (2018 CONSTRUCTION)

OLD BUSINESS: **None.**

NEW BUSINESS:

- **OEA Agreed Order**

Mr. Heiny reviewed the OEA Agreed Order. Mr. Heiny explained the proposed 2019 IDEM Hoagland Compliance Schedule and recommended the Board approve the OEA Agreed Order. Mr. Wirtz made a motion to approve the OEA Agreed Order. Mr. McDermit seconded the motion. **All ayes cast.**

ADJOURNMENT:

Mr. Klinker made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 12:35 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Jim Orr, Secretary