

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*April 24, 2019

Citizen’s Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:02 pm

ATTENDANCE:

- Board Members present were: President: Ric Zehr, Vice-President MJ Klinker, Secretary: Jim Orr, Treasurer: Justin Brugger, Ex-Officio: Gary Chapple, Matthew Wirtz, Kevin McDermit and Tim Roy. ACRWSD Staff: Executive Director: Jeff Morris, Office Administrator: Erika Beachem, Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Vince Heiny of Carson LLP. There were 06 visitors: Nathan Baggett and DeWayne Nodine of FWCU, Nate Rumschlag of Wells County Sewer District, Lana Beregszazi, Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. Klinker made a motion to approve the April 24th, 2019 Board Minutes as distributed and reviewed. Mr. Brugger seconded the motion. **All ayes cast.**

TREASURER’S REPORT

- Mr. Brugger reviewed the April 2019 bills to be paid and bank balances summary and made a motion to approve. Mr. Orr seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., **Invoices totaling \$28,976.81; Payment Tabs totaling: \$1,018,582.90 and FTW Oversizing Reimbursements totaling: \$169,878.88.**

Mr. Klinker made a motion to approve the claims to be paid. Mr. McDermit seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

- Invoices 43720-43726 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services \$ 28,976.81
- Total Invoices: \$ 28,976.81**
- Payment Tab #02 – API Construction Corp., Lafayette Center- Branstrator- Indianapolis Rd \$ 124,691.97
- Payment Tab #03 – Advanced Rehabilitation Technology Hoagland Sanitary Sewer – Manhole Improvements \$ 123,103.12
- Payment Tab #03 – S&S Directional Pumps & Force Main – Project 1 \$ 173,450.88
- Payment Tab #04 – Thieneman Construction, Inc. Hoagland Regionalization & Marion Center-Monroeville \$ 406,786.15
- FTW Oversizing: \$ 60,250.00**
- Payment Tab #04 – Underground Contractors, Inc. Village of Maples – Felt Place – Aljean Drive \$ 164,679.14
- Payment Tab #05 – Rothenberger Company, Inc., Contract “B” Grinder Pumps & Force Main – Project 2 \$ 25,871.64
- FTW Oversizing: \$ 109,628.88**
- Total Claims: \$1,188,461.78**

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – Board Recommendation

- **Resolution Statement: 5811 Leesburg (Morken)**

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS:

Finance Committee: Reported by Mr. Brugger – Committee Activity Report/Board Recommendation

- Change the Improvement Fund Account for clarification purposes to the Capital Improvement Fund

Mr. Brugger made a motion to approve the Improvement Fund Account to the Capital Improvement Fund. Mr. Orr seconded the motion. **All ayes cast.**

New Development Committee: Reported by Mr. Klinker – Committee Activity Report/No Board Recommendation

Infrastructure Management Committee: Reported by Mr. Wirtz – Committee Activity Report/No Board Recommendation

Personnel Committee: Reported by Mr. Brugger – Committee Activity Report/No Board Recommendation

- Executive Director Performance Evaluation
- Internal Control Training Manual

PUBLIC COMMENTS:

At 12:34 pm Mr. Zehr opened the floor for public comments.

- Mr. Nate Rumschlag of Wells County Sewer District addressed the Board about the District becoming a treatment provider for an unsewered area off of SR1 and Yoder Road (South of the County Line).
- Mr. Adams agreed to follow up with Mr. Rumschlag and the NDC Committee regarding the PER plans.

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2016-2017 (2018 CONSTRUCTION)

OLD BUSINESS:

- Resolution Statement: 5811 Leesburg (Morken) – Reported by Mr. Morris in the Executive Director Report.

NEW BUSINESS:

- Dropbox

Mr. Brugger made a motion to approve a Dropbox account for Trustees access to District documents. Mr. Orr seconded the motion. **All ayes cast.**

ADJOURNMENT:

Mr. Klinker made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 12:50 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Jim Orr, Secretary

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