

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*May 22, 2019

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:03 pm

ATTENDANCE:

- Absent: Vice-President MJ Klinker. Board Members present were: Board Members present were: President: Ric Zehr, Secretary: Jim Orr, Treasurer: Justin Brugger, Ex-Officio: Gary Chapple, Matthew Wirtz, Kevin McDermit and Tim Roy. ACRWSD Staff: Executive Director: Jeff Morris, Office Administrator: Erika Beachem, Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Vince Heiny of Carson LLP. There were 02 visitors: Jon Niemeyer of 10201 Wayne Trace and Steve Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. Roy made a motion to approve the April 24th, 2019 Board Minutes as distributed and reviewed. Mr. Orr seconded the motion. **All ayes cast.**

TREASURER'S REPORT

- Mr. Brugger reviewed the May 2019 bills to be paid; bank balances summary and made a motion to approve. Mr. McDermit seconded the motion. **All ayes cast.**

APPROVAL OF PAYMENT TABS

Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., **Invoices totaling \$44,689.80; Payment Tabs totaling: \$879,836.15.**

Mr. Roy made a motion to approve the claims to be paid. Mr. Wirtz seconded the motion. **All ayes cast.**

- Invoices 43921-43928 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services \$ 44,689.80
- **Total Invoices: \$ 44,689.80**
- Payment Tab #03 – API Construction Corp., Lafayette Center- Branstrator- Indianapolis Rd \$ 113,653.49
- Payment Tab #04 – S&S Directional Pumps & Force Main – Project 1 \$ 92,447.64
- Payment Tab #05 – Underground Contractors, Inc. Village of Maples – Felt Place – Aljean Drive \$ 195,875.27
- Payment Tab #05 – Thieneman Construction, Inc. Hoagland Regionalization & Marion Center-Monroeville \$ 412,039.12
- FTW Oversizing: \$ 45,000.00
- Payment Tab #06 – Rothenberger Company, Inc., Contract “B” Grinder Pumps & Force Main – Project 2 \$ 0.00
- FTW Oversizing: \$ 20,820.63
- **Total Claims: \$ 879,836.15**

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – Board Recommendation

- **Purchase 23 grinder motors (10 OGP, 07 SGV, 06 Liberty) and 06 ARVs totaling: \$33,062.00**

Mr. Brugger made a motion to approve the purchase of 23 grinder motors and 06 ARVs. Mr. McDermit seconded the motion. **All ayes cast.**

MAINTENANCE REPORT: Reported by Mr. Morris – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS:

Finance Committee: Reported by Mr. Morris –No Committee Activity Report/No Board Recommendation

New Development Committee: Reported by Mr. McDermit – Committee Activity Report/No Board Recommendation

Infrastructure Management Committee: Reported by Mr. Wirtz – Committee Activity Report/No Board Recommendation

Personnel Committee: Reported by Mr. Morris –No Committee Activity Report/No Board Recommendation

PUBLIC COMMENTS:

At 12:22 pm Mr. Zehr opened the floor for public comments.

- No Comments.

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2016-2017 (2018 CONSTRUCTION)

OLD BUSINESS:

- None.

NEW BUSINESS:

- Bakertilly Continuing Disclosure Services

Mr. Morris reviewed and recommended the Board approve the April 25th, 2019 Bakertilly Continuing Disclosure Service Agreement. Mr. Brugger approved with a \$5k not-to-exceed amount and Mr. Orr seconded the motion. ***All ayes cast.***

- 2nd Check Signer

Mr. Morris reviewed and recommended the Board approve Mr. Wirtz being the District 2nd Check Signer. Mr. McDermit approved and Mr. Brugger seconded the motion. ***All ayes cast.***

ADJOURNMENT:

Mr. Brugger made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 12:34 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Jim Orr, Secretary

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