

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*July 24, 2019

Citizen’s Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Klinker, Vice-President, called the meeting to order at 12:02 pm

ATTENDANCE:

- Absent: President: Ric Zehr and Kevin McDermit. Board Members present were: Vice-President MJ Klinker, Secretary: Jim Orr, Treasurer: Justin Brugger, Ex-Officio: Gary Chapple, Matthew Wirtz, Tim Roy. ACRWSD Staff: Executive Director: Jeff Morris, Office Administrator: Erika Beachem, Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Vince Heiny of Carson LLP. There were 03 visitors: Mark Jesse, Nathan Baggett and DeWayne Nodine of FWCU.

APPROVAL OF MINUTES:

- Mr. Wirtz made a motion to approve the June 26th, 2019 Board Minutes as distributed and reviewed. Mr. Orr seconded the motion. **All ayes cast.**

TREASURER’S REPORT

- Mr. Brugger reviewed the June 2019 bills to be paid; bank balances summary and made a motion to approve. Mr. Roy seconded the motion. **All ayes cast.**

APPROVAL OF CHANGE ORDER

- Mr. Adams reviewed and recommended the Board approve Change Order #1 API Construction Corp., Lafayette Center- Branstrator-Indianapolis Road, **totaling \$64,769.41.** Mr. Roy made a motion to approve Change Order #1. Mr. Wirtz seconded the motion. **All ayes cast.**

- **Change Order #01** – API Construction Corp., Lafayette Center- Branstrator- Indianapolis Rd **(increase) \$ 64,769.41**

APPROVAL OF PAYMENT TABS

- Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., **Invoices totaling \$44,581.21 and Payment Tabs totaling: \$586,566.10.** Mr. Wirtz made a motion to approve the claims to be paid. Mr. Brugger seconded the motion. **All ayes cast.**

- Invoices 44383-44388 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services 44,581.21
Total Invoices: \$ 44,581.21

- Payment Tab #01 – Underground Contractors, Inc. West Dupont – Bethel Road 20,458.25
- Payment Tab #05 – API Construction Corp., Lafayette Center- Branstrator- Indianapolis Rd 76,125.88
- Payment Tab #06 – S&S Directional Pumps & Force Main – Project 1 128,976.02
- Payment Tab #07 – Underground Contractors, Inc. Village of Maples – Felt Place – Aljean Drive 140,713.41
- Payment Tab #07 – Thieneman Construction, Inc. Hoagland Regionalization & Marion Center-Monroeville 147,835.69
FTW Oversizing: 18,500.69
- Payment Tab #08 – Rothenberger Company, Inc., Contract “B” Grinder Pumps & Force Main – Project 2 3,738.21
FTW Oversizing: 50,217.95

Total Claims: \$ 586,566.10

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – No Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS:

Finance Committee: Reported by Mr. Brugger –Committee Activity Report/Board Recommendation

- Mr. Brugger reviewed the Bakertilly Proposed Fee Agreement (2020-2025) Rate Analysis not-to-exceed \$15k. Mr. Orr made a motion to approve the proposed agreement. Mr. Roy seconded the motion. **All ayes cast.**

New Development Committee: Reported by Mr. Klinker – Committee Activity Report/Board Recommendation

- Mr. Klinker reviewed and recommended the Board acknowledge the connection of a privately owned and maintained sanitary sewer located on Red Bud Lane. This sewer connects into the Mayhew Lift Station wet well (U54 017) and consist of 240 LF of 8" PVC (SDR 35); 3-48" Precast manhole structures. Mr. Klinker made a motion to acknowledge this connection. Mr. Wirtz seconded the motion. **All ayes cast.**

Infrastructure Management Committee: Reported by Mr. Wirtz – Committee Activity Report/No Board Recommendation

Personnel Committee: Reported by Mr. Brugger –No Committee Activity Report/No Board Recommendation

PUBLIC COMMENTS:

At 12:18 pm Mr. Klinker opened the floor for public comments.

- No Comments.

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2016-2017 (2018 CONSTRUCTION)

OLD BUSINESS:

- None.

NEW BUSINESS:

- Operations and Maintenance Interlocal Agreement

Mr. Roy advised that the end of the initial Shared Service Agreement contract date is approaching. Mr. Roy recommended the Board review the contract to prepare for upcoming discussions regarding the contract services and fees. Mr. Klinker requested for Ms. Beachem to send a copy of the "Operations and Maintenance Inter-local Agreement" to the Board.

ADJOURNMENT:

Mr. Brugger made a motion to adjourn the meeting. Mr. Wirtz seconded the motion. All ayes cast. The meeting was adjourned at 12:16 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Jim Orr, Secretary