

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING\*October 23, 2019

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr President, called the meeting to order at 12:00 pm

ATTENDANCE:

- Absent: Justin Brugger. Board Members present were: President: Ric Zehr, Vice-President: MJ Klinker, Secretary: Jim Orr, Ex-Officio: Gary Chapple, Matthew Wirtz, Kevin McDermit and Tim Roy. ACRWSD Staff: Executive Director: Jeff Morris, and Office Administrator: Erika Beachem, Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Vince Heiny of Carson LLP. There were 06 visitors: Bryan Hood, Scott Higginson, Nathan Baggett and DeWayne Nodine of FWCU, Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. Klinker made a motion to approve the September 25<sup>th</sup> 2019 Board Minutes as distributed and reviewed. Mr. Roy seconded the motion. **All ayes cast.**

TREASURER'S REPORT

- Mr. Roy reviewed the October 2019 bills to be paid; bank balances summary and made a motion to approve. Mr. Klinker seconded the motion. **All ayes cast.**

APPROVAL OF CHANGE ORDER

- Mr. Adams reviewed and recommended the Board approve Change Order #1 to Advanced Rehabilitation Technology for the Hoagland Manhole Improvements **totaling \$54,783.70**. Mr. Roy made a motion to approve Change Order #1. Mr. Orr seconded the motion. **All ayes cast.**
- **Change Order #01** – Advanced Rehabilitation Technology – Hoagland Manhole Improvements **(decrease) \$ 54,783.70**

APPROVAL OF PAYMENT TABS

- Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., **Invoices totaling \$44,952.90 and Payment Tabs totaling: \$296,366.43**. Mr. Klinker made a motion to approve the claims to be paid. Mr. McDermit seconded the motion. **All ayes cast.**

- Invoices 45089- 45097 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services 44,952.90

**Total Invoices: \$ 44,952.90**

- Payment Tab #04 – Underground Contractors, Inc. West Dupont – Bethel Road 47,637.75
  - Payment Tab #04 – Advanced Rehabilitation Technology – Hoagland Manhole Improvements 4,378.83
  - Payment Tab #09 – S&S Directional Pumps & Force Main – Project 1 18,240.00
  - Payment Tab #10 – Thieneman Construction, Inc. Hoagland Regionalization & Marion Center-Monroeville 154,012.60
- FTW Oversizing: 72,097.25

**Total Claims: \$ 296,366.43**

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – No Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

Mr. Heiny recommended the Board provide an update to IDEM regarding the closure plan for the Hoagland Wastewater Treatment Plant. Mr. Adams agreed to send an update to IDEM.

- IDEM Agreed Compliance Letter

COMMITTEE REPORTS AND RECOMMENDATIONS:

**Finance Committee:** Reported by Mr. Zehr –Committee Activity Report/No Board Recommendation

**New Development Committee:** Reported by Mr. Klinker – Committee Activity Report/Board Recommendation

**Infrastructure Management Committee:** Reported by Mr. Wirtz – Committee Activity Report/No Board Recommendation

- Grant of Easement for Hilger’s Family Farm for the lift station and force main.

**Personnel Committee:** Reported by Mr. Morris –Committee Activity Report/No Board Recommendation

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2016-2017 (2018 CONSTRUCTION)

PUBLIC COMMENTS:

At 12:27 pm Mr. Zehr opened the floor for public comments.

- No public comments.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT:

Mr. Klinker made a motion to adjourn the meeting. Mr. Roy seconded the motion. All ayes cast. The meeting was adjourned at 12:27 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator

  
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Jim Orr, Secretary

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