

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*September 25, 2019

Citizen’s Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr President, called the meeting to order at 12:01 pm

ATTENDANCE:

- Absent: MJ Klinker, Gary Chapple, Vince Heiny and Scott Lee. Board Members present were: President: Ric Zehr, Secretary: Jim Orr, Treasurer: Justin Brugger, Matthew Wirtz, Kevin McDermit and Tim Roy. ACRWSD Staff: Executive Director: Jeff Morris, and Office Administrator: Erika Beachem. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Andy Boxberger of Carson LLP. There were 05 visitors: Nathan Baggett and DeWayne Nodine of FWCU, Teresa Frison, Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. McDermit made a motion to approve the August 21st 2019 Board Minutes as distributed and reviewed. Mr. Wirtz seconded the motion. **All ayes cast.**

TREASURER’S REPORT

- Mr. Brugger reviewed the September 2019 bills to be paid; bank balances summary and made a motion to approve. Mr. Wirtz seconded the motion. **All ayes cast.**

APPROVAL OF CHANGE ORDER

- Mr. Adams reviewed and recommended the Board approve Change Order #1 to S&S Directional Boring, Ltd., for the Marion Center – Monroeville Road Project #1, **totaling \$95,029.00**. Mr. Brugger made a motion to approve Change Order #1. Mr. Dermit seconded the motion. **All ayes cast.**
- **Change Order #01** – S&S Directional Boring, Ltd.- Pumps & Force Main – Project 1 (increase) \$ 95,029.00

APPROVAL OF PAYMENT TABS

- Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., **Invoices totaling \$46,798.87 and Payment Tabs totaling: \$673,481.43**. Mr. Roy made a motion to approve the claims to be paid. Mr. Orr seconded the motion. **All ayes cast.**
- Invoices 44846-44853 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services 46,798.87

Total Invoices: \$ 46,798.87

- Payment Tab #03 – Underground Contractors, Inc. West Dupont – Bethel Road 245,974.95
- Payment Tab #08 – S&S Directional Pumps & Force Main – Project 1 214,342.80
- Payment Tab #09 – Underground Contractors, Inc. Village of Maples – Felt Place – Aljean Drive 176,960.54
- Payment Tab #09 – Thieneman Construction, Inc. Hoagland Regionalization & Marion Center-Monroeville 14,571.17
- FTW Oversizing: 21,631.97

Total Claims: \$ 673,481.43

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – No Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS:

Finance Committee: Reported by Mr. Brugger –Committee Activity Report/No Board Recommendation

- Baker Tilly Schedule of Projected Rates

New Development Committee: Reported by Mr. McDermit – Committee Activity Report/Board Recommendation

- Tap Fees

Mr. McDermit made a motion to increase the TAP fee rates from \$75 to \$80 effective January 1st, 2020. Mr. Roy seconded the motion. ***All ayes cast.***

Infrastructure Management Committee: Reported by Mr. Wirtz – Committee Activity Report/No Board Recommendation

Personnel Committee: No Committee Activity Report/No Board Recommendation

PUBLIC COMMENTS:

At 12:21 pm Mr. Zehr opened the floor for public comments.

- Mr. Miller of 4814 N. Webster Road addressed the Board regarding the INDOT – I 469 at US 24 Interchange Work Plan.

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2016-2017 (2018 CONSTRUCTION)

OLD BUSINESS:

- Resolution Statement: 16812 Cable (Heffernan)

NEW BUSINESS: None.

ADJOURNMENT:

Mr. Wirtz made a motion to adjourn the meeting. Mr. Roy seconded the motion. All ayes cast. The meeting was adjourned at 12:26 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator

Jim Orr, Secretary

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