

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING\*November 13, 2019

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Klinker Vice-President, called the meeting to order at 12:01 pm

ATTENDANCE:

- Absent: Ric Zehr, Gary Chapple, and Vince Heiny. Board Members present were: Vice-President: MJ Klinker, Secretary: Jim Orr, Treasurer: Justin Brugger, Matthew Wirtz, Kevin McDermit and Tim Roy. ACRWSD Staff: Executive Director: Jeff Morris, and Office Administrator: Erika Beachem, Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Andy Boxberger of Carson LLP. There were 05 visitors: John Julien of Bakertilly, Nathan Baggett of FWCU, Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. Roy made a motion to approve the October 23<sup>rd</sup> 2019 Board Minutes as distributed and reviewed. Mr. McDermit seconded the motion. **All ayes cast.**

TREASURER'S REPORT

- Mr. Brugger reviewed the November 2019 bills to be paid; bank balances summary and made a motion to approve. Mr. Roy seconded the motion. **All ayes cast.**

APPROVAL OF CHANGE ORDER

- Mr. Baggett reviewed and recommended the Board approve Change Order #1 to Crosby Construction for Hoagland Lift Station #2 Improvements **totaling \$3,500.00**. Mr. McDermit made a motion to approve Change Order #1. Mr. Orr seconded the motion. **All ayes cast.**
- Mr. Adams reviewed and recommended the Board approve Change Order #1 **totaling \$138,576.32** and Change Order #2 **totaling \$30,497.50** to Underground Contractors, Inc. for Village of Maples – Felt Place – Aljean Drive and West Dupont – Bethel Road. Mr. McDermit made a motion to approve Change Order #1. Mr. Roy seconded the motion. **All ayes cast.**
- **Change Order #01** – Crosby Construction - Hoagland Lift Station #2 Improvements (increase) \$ 3,500.00
- **Change Order #01** – Underground Contractors, Inc. – Village of Maples –Felt Place – Aljean Drive (increase) \$ 138,576.32
- **Change Order #02** – Underground Contractors, Inc. – West Dupont – Bethel Road (decrease) \$ 30,497.50

APPROVAL OF PAYMENT TABS

- Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., **Invoices totaling \$20,536.38 and Payment Tabs totaling: \$267,379.86**. Mr. Brugger made a motion to approve the claims to be paid. Mr. Roy seconded the motion. **All ayes cast.**

- Invoices 45089- 45097 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services 20,536.38
- **Total Invoices: \$ 20,536.38**
- Payment Tab #05 – Underground Contractors, Inc. West Dupont – Bethel Road 44,575.63
- Payment Tab #05 – Advanced Rehabilitation Technology – Hoagland Manhole Improvements 11,576.94
- Payment Tab #10 – S&S Directional Pumps & Force Main – Project 1 79,369.95
- Payment Tab #10 – Underground Contractors, Inc. Village of Maples –Felt Place – Aljean Drive 131,857.34
- **Total Claims: \$ 267,379.86**

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Morris – No Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS: – No Committee Reports / No Board Recommendation

PROJECT UPDATES: Reported by Mr. Adams – No Board Recommendation

- 2016-2017 (2018 CONSTRUCTION) - Complete

No project-update report for November. Mr. Adams advised the Board that all the projects in the 2018 construction are complete. All testing of the pump stations and the flow meters have been completed, just waiting on a few contractors to provide documents to City of Fort Wayne. Mr. Adams also provided the Board with an update on the Hoagland Regionalization. Mr. Adams reported that all sewage generated from Hoagland is no longer being discharged to the existing lagoons and is now being transported to the City of Fort Wayne via the regionalization transmission main. District is currently working on the clean closure process and the disposal of sludge from the existing ponds; de-commissioning will begin in the middle of November.

PUBLIC COMMENTS:

At 12:20 pm Mr. Klinker opened the floor for public comments.

- Mr. Miller of 4814 N. Webster Road addressed the Board by asking if the Allen County Board of Commissioners will be providing seed money to lower the rate transition plan and asked if he could comment after the Bakertilly report is presented.

OLD BUSINESS: None.

NEW BUSINESS:

- New Rate Ordinance

Mr. Julien reviewed with the Board the results of the Bakertilly's Rate Study and recommended for the Board to introduce a 3-year (2020-2023) rate ordinance. Mr. Brugger made a motion to introduce Sewer Rate Ordinance Number 2019-11-13. Mr. Wirtz seconded the motion. **All ayes cast.**

PUBLIC COMMENTS:

At 1:19 pm Mr. Klinker re-opened the floor for public comments.

- Mr. Miller of 4814 N. Webster Road addressed the Board by saying he was not in favor of the District's decision to go with a blended rate transition plan. Mr. Miller also requested for the Board to send communication to the rate payers about the upcoming public hearing and information about the 2020-2023 rate increases.

ADJOURNMENT:

**Mr. Brugger made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 1:23 pm.**

Respectfully submitted,

Erika Beachem, District Office Administrator

  
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Jim Orr, Secretary

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