

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*February 26, 2020

Citizen’s Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:01 pm

ATTENDANCE:

- Absent: Gary Chapple. Board Members present were President: Ric Zehr, Treasurer: Justin Brugger, Secretary: Tim Roy, Matthew Wirtz, Kevin McDermit and Tom Rotering. ACRWSD Staff: Office Administrator: Erika Beachem and Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Andy Boxberger of Carson LLP. There were 02 visitors: Nathan Baggett and DeWayne Nodine of FWCU.

APPROVAL OF MINUTES:

- Mr. McDermit a motion to approve the January 22nd 2020 Board and Executive Session Minutes as distributed and reviewed. Mr. Wirtz seconded the motion. **All ayes cast.**

TREASURER’S REPORT

- Mr. Brugger reviewed the February 2020 bills to be paid; bank balances summary and made a motion to approve. Mr. Roy seconded the motion. **All ayes cast.**

APPROVAL OF CHANGE ORDER

- Mr. Adams reviewed and recommended the Board approve **Change Order #02 totaling \$3,673.50** to Underground Contractors, Inc. Mr. Wirtz made a motion to approve the claims to be paid. Mr. Roy seconded the motion. **All ayes cast.**

Change Order #02 – Underground Contractors, Inc. – Village of Maples – Felt Place – Aljean Drive (increase) \$ **3,673.50**

APPROVAL OF PAYMENT TABS

Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers Inc., **Invoices totaling \$2,874.39 and Payment Tabs totaling: \$121,841.19.** Mr. Brugger made a motion to approve the claims to be paid. Mr. Roy seconded the motion. **All ayes cast.**

- Invoices 45958-45960 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services 2,874.39
- Total Invoices: \$ 2,874.39**
- Payment Tab #11 – Underground Contractors, Inc. Village of Maples –Felt Place – Aljean Drive 105,579.19
- Payment Tab #77 – NIRCC, Labor Standards Administration for 2018 Septic Relief Projects 16,262.00
- Total Claims: \$ 121,841.19**

EXECUTIVE DIRECTOR REPORT: Reported by Mr. Baggett – Board Recommendation

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

TUR 3/27

COMMITTEE REPORTS AND RECOMMENDATIONS:

Finance Committee: Reported by Mr. Brugger –Committee Activity Report/No Board Recommendation

New Development Committee: Reported by Mr. McDermit – Committee Activity Report/No Board Recommendation

Infrastructure Management Committee: Reported by Mr. Wirtz – Committee Activity Report/No Board Recommendation

Personnel Committee: Reported by Mr. Brugger –Committee Activity Report/No Board Recommendation

PUBLIC COMMENTS:

At 12:15 pm Mr. Zehr opened the floor for public comments.

- No public comments.

PROJECT UPDATES: Reported by Mr. Adams – Board Recommendation

No project-update report for February. Mr. Adams advised the Board that all the projects in the 2018 construction are complete. District is currently working on the clean closure process and the disposal of sludge from the existing ponds; de-commissioning began in the middle of November.

- Hoagland Regionalization - 2020-02 Task Order (Clean Closure Amendment)

Mr. Adams reviewed and recommended the Board approve **2020-02 Task Order** to reallocating the 7500 hours not used for soil boring to Construction and Commissioning Services. Mr. Wirtz made a motion to approve the claims to be paid. Mr. McDermit seconded the motion. **All ayes cast.**

OLD BUSINESS:

- Resolution Statement: 17024 Coldwater Road (K. Weiss)

NEW BUSINESS:

- Mayhew Road Extension

Mr. Baggett reviewed and recommended the Board approve the Acceptance of Sanitary Offer Agreement \$23,400. Board requested time to review the District's legal obligation to purchase.

- Finaled Customer Account (Southcrest)

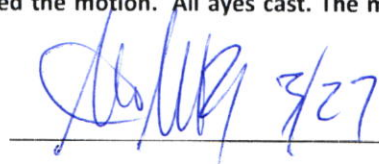
Ms. Beachem reviewed and recommended the Board approve for the District to write off the Southcrest Family Trust finaled account in the amount of \$10,459.89. Mr. Wirtz made a motion to approve the write off. Mr. Roy seconded the motion. **All ayes cast.**

ADJOURNMENT:

Mr. Wirtz made a motion to adjourn the meeting. Mr. Roy seconded the motion. All ayes cast. The meeting was adjourned at 12:52 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Tim Roy, Secretary