

## MINUTES

### CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:01 pm

### ATTENDANCE:

- Board Members present were President: Ric Zehr, Vice-President Kevin McDermit, Treasurer: Justin Brugger, Secretary: Tim Roy, Matthew Wirtz, Tom Rotering, Dave Myers, Ex-Officio: Gary Chapple. ACRWSD Staff: Office Administrator: Erika Beachem. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Andy Boxberger of Carson LLP. There were 02 visitors: Nathan Baggett of FWCU and Don Niemeyer of 14414 Coopers Hawk Cove

### APPROVAL OF MINUTES:

- Mr. Roy made a motion to approve the April 22<sup>nd</sup> 2020 Board Minutes as distributed and reviewed. Mr. McDermit seconded the motion. **All Ayes Cast.**

### TREASURER'S REPORT

- Mr. Brugger reviewed the May 2020 bills to be paid; bank balances summary and made a motion to approve. Mr. Rotering seconded the motion. **All Ayes Cast.**

### APPROVAL OF PAYMENT TABS

Mr. Adams made a correction to the posted agenda and advised there were no Construction Engineering Services for May. The Commonwealth Engineers Inc., Invoice totaling \$2,707.35 being reviewed and recommended for approval are for Engineering Consulting Services. Mr. Roy made a motion to approve the claim to be paid. Mr. Rotering seconded the motion. **All Ayes Cast.**

- Invoices 46512 Commonwealth Engineers, **Consulting Services** 2,707.35  
**Total Invoices: \$ 2,707.35**

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendation

### COMMITTEE REPORTS AND RECOMMENDATIONS:

**Finance Committee:** Reported by Mr. Brugger – Committee Activity Report/No Board Recommendation

**New Development Committee:** Reported by Mr. McDermit – Committee Activity Report/No Board Recommendation

**Infrastructure Management Committee:** Reported by Mr. Wirtz – Committee Activity Report/Board Recommendations

- Award retrofit of Myers pumps at St. Aloysius Lift Station to Straeffer Pump

Mr. Wirtz recommended the Board award Straeffer Pump in the amount of \$15,050.00. Mr. Brugger seconded the motion. **All Ayes Cast.**

- Lauck: ACF Waiver & GPS Installation Request Hursh-Tonkel Service Area

Mr. Wirtz reviewed and recommended the Board approve for the District to waive the area connection fees; provide and install a grinder station at **4709 Hursh Road**. Mr. McDermit seconded the motion. **All Ayes Cast.**

- Niemeyer: ACF Waiver Request Maples-Hughes Service Area

Mr. Wirtz reviewed the request for an area connection fee waiver, but did not recommend Board approval, for the parcel # 02-13-31-351-002.000-04 located on the northeast corner of Maples Road and South Anthony. Mr. McDermit seconded the motion.  
All Ayes Cast.

**Personnel Committee:** Reported by Mr. Brugger –Committee Activity Report/No Board Recommendation

PUBLIC COMMENTS:

At 12:31 pm Mr. Zehr opened the floor for public comments.

- No public comments.

PROJECT UPDATES: Report by Mr. Adams – No Board Recommendation

No project-update report for the month of May.

OLD BUSINESS:

- Nelson: Monthly Sewer Bill & Hilger's Force Main Arcola Service Area

Mr. McDermit reviewed with the Board the questions received from Mr. Nelson regarding the Hilger's force main. Mr. Wirtz also provided a legal update regarding the Hilger's private force main. The Board agreed to have the Executive Committee send a follow-up letter to Mr. Nelson.

- Operations and Maintenance Interlocal Agreement (Renewal Review)

Mr. Roy asked the Board for an Executive Committee update regarding the contract services renewal and fees. Mr. Zehr advised the Committee plans to start discussions at the next scheduled meeting.

NEW BUSINESS:

- ACRWSD Board of Trustee Email

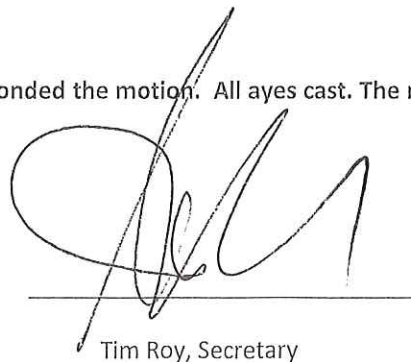
Mr. Roy requested for a change to the email distribution, intended for Trustees, on the website. The Board agreed to remove the Board-of-Trustees email address and to have Ms. Beachem use the [info@acrwsd.com](mailto:info@acrwsd.com).

ADJOURNMENT:

Mr. Wirtz made a motion to adjourn the meeting. Mr. Brugger seconded the motion. All ayes cast. The meeting was adjourned at 12:31 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Tim Roy, Secretary