

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING\*June 24, 2020

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

## MINUTES

### CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:01 pm

### ATTENDANCE:

- Absent: Justin Brugger and Tom Rotering. Board Members present were President: Ric Zehr, Vice-President Kevin McDermit, Secretary: Tim Roy, Matthew Wirtz, Dave Myers, Ex-Officio: Gary Chapple. ACRWSD Staff: Office Administrator: Erika Beachem and Field Service Manager: Scott Lee. Support Staff: District Engineer: Ben Adams of Commonwealth Engineers, Inc. and Andy Boxberger of Carson LLP. There were no visitors.

### APPROVAL OF MINUTES:

- Mr. Roy made a correction to the address recorded last month to 4709 Hursh Road and made a motion to approve the May 27<sup>th</sup> Board Minutes as distributed and reviewed. Mr. Wirtz seconded the motion. **All Ayes Cast.**

### TREASURER'S REPORT

- Mr. Roy reviewed the June 2020 bills to be paid; bank balances summary and made a motion to approve. Mr. Wirtz seconded the motion. **All Ayes Cast.**

### APPROVAL OF PAYMENT TABS

Mr. Roy reviewed and recommended the Board approve Commonwealth Engineers Inc., Project Closeout Invoices totaling \$1,068.94. Mr. Wirtz made a motion to approve the claims to be paid. Mr. Dermit seconded the motion. **All Ayes Cast.**

- Invoices 46511&46597 Commonwealth Engineers, Hoagland Regionalization – Project Closeout 1,068.94  
**Total Invoices: \$ 1,068.94**

MAINTENANCE REPORT: Reported by Mr. Lee – No Board Recommendation

### COMMITTEE REPORTS AND RECOMMENDATIONS:

**Finance Committee:** Reported by Mr. Roy – Committee Activity Report/No Board Recommendation

**New Development Committee:** Reported by Mr. McDermit – Committee Activity Report/No Board Recommendation

**Infrastructure Management Committee:** Reported by Mr. Wirtz – Committee Activity Report/No Board Recommendations

**Personnel Committee:** Reported by Mr. Roy – Committee Activity Report/ Board Recommendation

- Covid-19 Workplace Policy

Mr. Roy reviewed and recommended the Board approve Covid-19 Workplace Policy. Mr. Wirtz seconded the motion. **All Ayes Cast.**

### PUBLIC COMMENTS:

At 12:29 pm Mr. Zehr opened the floor for public comments.

- No public comments.

PROJECT UPDATES: Report by Mr. Adams – No Project Update Report/No Board Recommendation

- Hoagland Clean Closure Update

OLD BUSINESS:

- Nelson: Monthly Sewer Bill & Hilger's Force Main Arcola Service Area
- Operations and Maintenance Interlocal Agreement - Shared Services (Renewal Review)

NEW BUSINESS: None.

ADJOURNMENT:

Mr. Roy made a motion to adjourn the meeting. Mr. Wirtz seconded the motion. All ayes cast. The meeting was adjourned at 12:32 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator

A handwritten signature in black ink, appearing to read 'Tim Roy', is written over a horizontal line. The signature is stylized and cursive.

Tim Roy, Secretary

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