

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*July 22, 2020

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:00 pm

ATTENDANCE:

- Absent: Dave Myers and Ben Adams. Board Members present were President: Ric Zehr, Vice-President Kevin McDermit, Treasurer: Justin Brugger, Secretary: Tim Roy, Matthew Wirtz, Tom Rotering, Ex-Officio: Gary Chapple. ACRWSD Staff: Office Administrator: Erika Beachem. Support Staff: Andy Boxberger of Carson LLP. There were 03 visitors: Nathan Baggett of FWCU, Steve Miller and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. McDermit made a motion to approve the June 24th Board Minutes as distributed and reviewed. Mr. Wirtz seconded the motion. **All ayes cast and one abstained.**

TREASURER'S REPORT

- Mr. Brugger reviewed the July 2020 bills to be paid; bank balances summary and made a motion to approve. Mr. Roy seconded the motion. **All Ayes Cast.**

APPROVAL OF PAYMENT TABS

- No claims to be reviewed.

MAINTENANCE REPORT: Reported by Mr. Lee – No Board Recommendation

COMMITTEE REPORTS AND RECOMMENDATIONS:

Finance Committee: Reported by Mr. Brugger – Committee Activity Report/Board Recommendation

- Flow Meter Upgrade

Board tabled this discussion to allow time for Legal to review the treatment agreements for Arcola, Canyon Run, Mayhew, Riverhaven and the Southern Service Area. Legal is to advise what the District is responsible for in the cost of upgrading the flow meters.

- Non-Residential Hardship Request: Ascension Lutheran Church & School

Mr. Brugger reviewed with the Board the request from Ascension to receive a 75-percent credit off of their March-August sewer bill. Mr. Zehr referenced the District Rate Ordinance and advised that the Board is unable to deviate from the Schedule of Rates to approve this request.

New Development Committee: Reported by Mr. McDermit – Committee Activity Report/No Board Recommendation

Infrastructure Management Committee: Reported by Mr. Wirtz – Committee Activity Report/Board Recommendations

- Award of Contract: 8625 Franke Rd (Lateral)

Mr. Wirtz reviewed and recommended the Board award \$3950 to Flatrock Trucking & Excavating for the sewer lateral extension at 8625 Franke Road. Mr. Brugger seconded the motion. **All Ayes Cast.**

Personnel Committee: Reported by Mr. Brugger – Committee Activity Report/ No Board Recommendation

- Committee did not meet.

PUBLIC COMMENTS:

At 12:19 pm Mr. Zehr opened the floor for public comments.

- No public comments.

PROJECT UPDATES: No Project Update Report/No Board Recommendation

- Hoagland Regionalization

OLD BUSINESS:

- Operations and Maintenance Inter-local Agreement Shared Services (Renewal Review)

Mr. Roy reminded the Board of the need to review the Shared Services Agreement before the November contract renewal date, to determine if the rates being charged to the District is beneficial. The Executive Committee has been assigned to review these services.

NEW BUSINESS:

- *District Organizational Chart*

Board tabled this discussion until next month but approved to adopt the management title changes as presented in the District Organizational Chart.

- **Sewage Rate Ordinance (2019-11-13)**

Mr. Wirtz reviewed and recommended for the Board to amend the Previous Ordinance and adopt **2020-07-22 (a)** to address the change in the management structure of the District. Mr. Brugger seconded the motion. **All Ayes Cast.**

- **Sewage Use Ordinance (2012-04-01)**

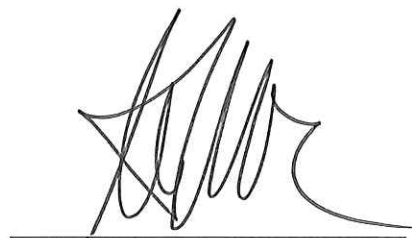
Mr. Wirtz reviewed and recommended for the Board to amend the Previous Ordinance and adopt **2020-07-22 (b)** to address the change in the management structure and appeal process. Mr. Brugger seconded the motion. **All Ayes Cast.**

ADJOURNMENT:

Mr. Roy made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 12:41 pm.

Respectfully submitted,

Erika Beachem, District Office Administrator



Tim Roy, Secretary