

General Information
Allen County Regional Water and Sewer District (ACRWSD)
Non-Project Related Connections

A. District Sewer Connections: New service connections in areas where the District has existing sewage collection systems will need to come into the New Water and Sewer Permit office on the 2nd floor, Suite 250 of the Citizen’s Square Building at 200 East Berry Street to obtain a sewer tap permit. The owner or owner’s representative will need to return the completed Tap Permit form with payment for the inspection cost of \$80.00 and a tap fee of \$2,000.00, if required, per Rate Ordinance #2020-07-22A. If you have further questions regarding fees and permitting, the New Water and Sewer Permit office can be reached at (260) 427-1161.

B. Sewer Extension and/or Lateral Connections: The ACRWSD has two types of sewage collection systems: conventional gravity sewer collection systems and small diameter; lower pressure sewer collection systems. Schematics for new service connections based on the type of collection system are available at the District office and can also be found online at the District’s website. All new connections to the District’s sewer systems shall adhere to the requirements and restrictions set forth in the District’s Sewer Use Ordinance #2020-07-22B – Section II.A & B.

C. Fort Wayne Area Connection Fees: All new sewer connections in District service areas are subject to certain connection fees per equivalent residential unit (ERU) set forth by the City of Fort Wayne. The current Area Connection Fees (ACF’s) for the new sewer connections are identified via geographic regions. The District can identify the appropriate fee during the sewer tap permitting process which is also due prior to the initiation of construction.

ACF’s may be waived per FTW Septic Elimination Resolution No. 96-12-02-09-3 dated December 2, 2009 assuming the new connection is an existing structure that will be eliminating a septic system.

D. Sewer Lateral Inspections: The ACRWSD will inspect all new sewer lateral connections. Appointments for the inspection of the lateral installations can be coordinated with the District’s Administrative Operations Manager, Erika Beachem, at (260) 427-2696 – please provide 24-hour notice of inspection needs.

E. Installation of New Private Service Lateral: The private service lateral is the sewer line from the new structure or existing home to the District's sewer infrastructure. Per IC 13-26-5-2.5 (h) – a property owner who connects to a district's sewer system may provide, at the owner's expense, labor, equipment, materials, or any combination of labor, equipment, and materials from any source to accomplish the connection to the sewer system, subject to inspection and approval by the Field Operations Manager. Property owners are responsible for either doing this work themselves per state law or for hiring a sewer tap contractor to install this service lateral in accordance with the local building code. A list of contractors is available through the District. You may call contractors to obtain estimates for this 6"/4" PVC service lateral installation. Again, the Allen County Regional Water & Sewer District must have a 24-hour notification to inspect the connection. This inspection must be done prior to backfilling.

F. Grinder Pump Station Installations: The District's Field Operations Manager will be responsible for identifying the appropriate grinder pump style (manufacturer and type) depending on the location of the new service connection. The new user will be responsible for installing the grinder pump station in an appropriate location adjacent to the new structure or existing home coupled with running a new gravity service lateral from the structure to the basin. The new user will be responsible for connecting the grinder pump station to the District's sewer infrastructure via a new pressure sewer lateral as well as running power from the structure to an appropriate disconnect located on the station's control panel post. The new control panel serving the grinder pump basin will be located approximately 4' to the northwest of the grinder pump basin with the panel front facing south. Grinder pump station details are available from the District's Engineer as well as vendor recommendations.

G. Grinder Pump Station Easements: New service connections can request the District assume maintenance of the grinder pump station post-installation by granting an appropriate easement for access to the station. The easement will be granted with the following dimensions – 5' on either side of the new pressure service lateral and 10' radially from the center of the grinder pump station. In District City-Led areas, the easement shall lapse once the District relinquishes control of the infrastructure to the City at the end of the contractual agreement and maintenance will no longer be provided. In the event that no grinder pump station easement is provided to the District, the new user will be responsible for the maintenance of the grinder pump station post-installation.

H. Installation of Grinder Pump Station Electrical Service: New grinder pump station connections for new connections will require power to be supplied from the property owner's electrical service panel to the electrical disconnect located on the grinder pump station's control panel post. This work will require a permit from the building department as well as an appropriate inspection to ensure the work was done properly. Homeowners can hire a licensed electrician or perform this work independently subject to inspection and approval by the building department. Permits can be obtained at the Allen County Building Department, 200 East Berry St., Suite 180 for a fee based upon the value of the electrical improvements with a minimum permit fee of \$40. The establishment of power to the grinder pump station must be performed in advance of the sewer lateral connection.

I. Septic System Elimination: If the new service connection is an existing structure that has an existing septic tank, it must be drained and backfilled with compacted material following your connection to the District's sanitary sewer. The same contractor who installs the private service lateral may also be able to perform this service. More information on these requirements may be obtained from the Fort Wayne-Allen County Department of Health or per ISDH 410 IAC 6-8.2-86. As of March 1, 2012, the Fort Wayne-Allen County Department of Health requires a permit coupled with an inspection to abandon the user's existing onsite system following their connection to the new sewers. The permit can be obtained from the FW-AC Department of Health, 200 East Berry Street, Suite 360 and costs \$65. More information regarding this permit requirement can be obtained by contacting the Department of Health at (260) 449-7530.

District Mailing Address & Website:

**ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT
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