

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*December 16, 2020

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:01 pm

ATTENDANCE:

- Absent: Tom Rotering and Dave Myers. Board Members present were President: Ric Zehr, Vice-President: Kevin McDermit, Treasurer: Justin Brugger, Secretary: Tim Roy, Trustee: Matthew Wirtz and Ex-Officio: Gary Chapple. ACRWSD Staff: Administrative Operations Manager: Erika Beachem and Field Operations Manager: Scott Lee. Support Staff: District Engineer: Ben Adams, Commonwealth Engineers, Inc., Andy Boxberger of Carson LLP. There was 01 visitor: Nathan Baggett of FWCU.

APPROVAL OF MINUTES:

- Mr. Roy made a motion to approve the November 18th Board Minutes as distributed and reviewed. Mr. McDermit seconded the motion. **5 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.**

TREASURER'S REPORT

- Ms. Beachem reviewed the December 2020 bills to be paid; bank balances summary. Mr. Brugger made a motion to approve and Mr. Wirtz seconded the motion. **5 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.**

APPROVAL OF PAYMENT TABS

- There were no payment claims to review.

MAINTENANCE REPORT: Reported by Mr. Lee – No Board Recommendations

COMMITTEE REPORTS AND RECOMMENDATIONS:

Field Operations Committee: Reported by Mr. Lee – Committee Activity Report/ Board Recommendations

- ACF Waiver Request: 9632 Muldoon Road

Mr. Lee and Mr. McDermit reviewed the agreement approved by the previous Executive Director to waive Area Connection Fees at 9624, 9626 and 9628 Muldoon Road. Mr. McDermit explained how these parcels were refigured creating what is now 9632 Muldoon Road.

Mr. McDermit made a motion to create a Memorandum of Understanding for the property owners in the Muldoon Service Area to sign. The MOU will waive (03) of the Area Connection Fees, for what was previously approved by Mr. Morris, and request for the existing force main to be transferred over to the District. Mr. Roy seconded the motion. **5 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.**

- ACF Waiver Request: 10125 Eby Road
- ACF Waiver Request: 15909 Taylor Street

The Board supported the Committee's decision to deny both requests to have their Area Connection Fees waived.

Mr. Lee advised the Board of American Pump's 2021 price change and requested Board approval to restock his grinder pump inventory with the following:

- Grinder Pump Inventory Request
 - a. 10-Barnes OGP pump - \$20,350.00
 - b. 05-Barnes SGVH pump - \$ 9,080.00
 - c. 10-ESPS 100 15" cord - \$ 2,710.00
 - d. 03-ESPS 100 30" cord - \$ 1,038.00

Mr. Roy made a motion to approve the grinder pump restock inventory that will be ordered from American Pump totaling \$33,178. Mr. Wirtz seconded the motion. **5 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.**

Administrative Operations Committee: Reported by Ms. Beachem – Committee Activity Report/No Board Recommendation

- Sewer Non-Connects (2016-2018 Projects)

Ms. Beachem reviewed with the Board the list of sewer non-connects and discussed waiving \$85 of the \$100 penalty fines starting January 1st through January 31st, for the customers who have not connected their property to sewer.

Mr. McDermit made a motion to waive \$85 of the \$100 penalty fine through January 31st. Mr. Brugger seconded the motion. **5 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.**

PUBLIC COMMENTS:

At 12:36 pm Mr. Zehr opened the floor for public comments.

- No public comments.

PROJECT UPDATES: Reported by Mr. Adams – No Activity Report/No Board Recommendation

- Hoagland Regionalization

OLD BUSINESS:

- Sewer Non-Connects (2016-2018 Projects)
- Restoration Complaint: 6207 Monroeville Road (Marcoux)
- BakerTilly Rate Study

Mr. Boxberger provided the Board with an update on the Commissioner's Memorandum of Contribution and provided a timeline of when the BakerTilly Rate Study would be completed.

NEW BUSINESS:

- ACF Waiver Request: 9632 Muldoon Road
- ACF Waiver Request: 10125 Eby Road
- Petition for Sanitary Sewer Extension – Wayne Trace Area
- 2021 Board Meeting Schedule

Mr. Brugger made a motion to approve the 2021 Board of Trustee meeting schedule. Mr. Roy seconded the motion. **5 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.**

ADJOURNMENT:

Mr. Roy made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 12:42 pm. 5 ayes, 0 nays, 2 absent. Motion Carried on a voice vote.



Respectfully submitted,

Erika Beachem, District Office Administrator

Tim Roy, Secretary

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