

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING\*February 24, 2021

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

## MINUTES

### CALL TO ORDER:

Mr. Zehr, President, called the meeting to order at 12:01 pm

### ATTENDANCE:

- Absent: Tom Rotering. Board Members present were President: Ric Zehr, Vice-President: Kevin McDermit, Treasurer: Justin Brugger, Secretary: Tim Roy, Trustee: Matthew Wirtz, Dave Myers and Ex-Officio: Gary Chapple. ACRWSD Staff: Administrative Operations Manager: Erika Beachem and Field Operations Manager: Scott Lee. Support Staff: District Engineer: Ben Adams, Commonwealth Engineers, Inc., Andy Boxberger of Carson LLP. There were 03 visitors: Nathan Baggett of FWCU, Steve and Judy Miller of 4814 N. Webster Road.

### APPROVAL OF MINUTES:

- Mr. Roy made a motion to approve the January 27<sup>th</sup> Board Minutes as distributed and reviewed. Mr. Wirtz seconded the motion. All ayes cast.

### TREASURER'S REPORT

- Ms. Beachem reviewed the February 2021 bills to be paid; bank balances summary. Mr. Brugger made a motion to approve and Mr. Roy seconded the motion. All ayes cast.

### APPROVAL OF PAYMENT TABS

- There were no payment tabs.

MAINTENANCE REPORT: Reported by Mr. Lee – No Board Recommendations

### COMMITTEE REPORTS AND RECOMMENDATIONS:

**Field Operations Committee: Reported by Mr. Lee – Committee Activity Report/ Board Recommendations**

- Existing Sanitary Force Main Serving Muldoon Road – **Resolution Number: 2021-01-27-01**

Mr. McDermit reviewed and recommended the Board accept the Muldoon Sewer Extension as an integral part of the District's sanitary sewer system. Mr. Wirtz seconded the motion.

**Administrative Operations Committee: Reported by Ms. Beachem – Committee Activity Report/ No Board Recommendation**

- Sewer Non-Connects (2016-2018 Projects)

Ms. Beachem reviewed with the Board the list of sewer non-connects and discussed waiving \$75 of the \$100 penalty fines starting March 1<sup>st</sup> through March 31<sup>st</sup>, for the customers who have not connected their property to sewer.

Mr. Roy made a motion to waive \$75 of the \$100 penalty fine through March 31<sup>st</sup>. Mr. McDermit seconded the motion.

PUBLIC COMMENTS:

At 12:20 pm Mr. Zehr opened the floor for public comments.

- No public comments.

PROJECT UPDATES: Reported by Mr. Adams – No Activity Report/No Board Recommendation

- Hoagland Regionalization

OLD BUSINESS:

- Commissioner's Memorandum of Contributions (Amendment)

Mr. Boxberger reviewed and recommended the Board approve the Commissioner's Memorandum of Contribution as presented.

Mr. Roy made a motion to approve the \$5M Commissioner's Memorandum of Contribution. Mr. Wirtz seconded the motion.

All ayes cast.

NEW BUSINESS:

- 2021 BakerTilly Contract Renewal

Mr. Roy made a motion to approve BakerTilly's renewal contract for accounting services. Mr. McDermit seconded the motion.

All ayes cast.

- New Rate Ordinance

Mr. Boxberger reviewed and recommended the Board introduce the amending and restated Sewer Rate Ordinance as presented.

Mr. McDermit made a motion to introduce the New Rate Ordinance. Mr. Roy seconded the motion. All ayes cast.

- Maintenance Retail Service Area Agreements

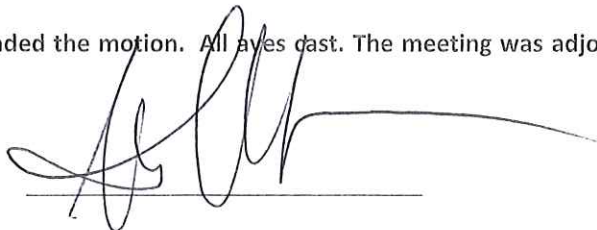
Mr. Boxberger advised the Board that he will be working with CU-Legal to combine the Retail Service Areas Maintenance Agreements into one agreement.

ADJOURNMENT:

Mr. Roy made a motion to adjourn the meeting. Mr. Myers seconded the motion. All ayes cast. The meeting was adjourned at 1:02 pm. All ayes cast.

Respectfully submitted,

Erika Beachem, District Office Administrator



Tim Roy, Secretary

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