

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING*April 28, 2021

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. McDermit, Vice-President, called the Board meeting to order at 12:03 pm.

ATTENDANCE:

- Absent: Ric Zehr, Tim Roy and Dave Myers. Board Members present were Vice-President: Kevin McDermit, Treasurer: Justin Brugger, Trustee: Matthew Wirtz, Tom Rotering and Ex-Officio: Gary Chapple. ACRWSD Staff: Administrative Operations Manager: Erika Beachem. Support Staff: District Engineer: Ben Adams, Commonwealth Engineers, Inc., Andy Boxberger of Carson LLP. There were 04 visitors: Nathan Baggett of FWCU, Mathew Greiger of CUE, Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. Wirtz made a motion to approve the March 24th Board Minutes as distributed and reviewed. Mr. Rotering seconded the motion. All ayes cast.

TREASURER'S REPORT

- Ms. Beachem reviewed the April 2021 bills to be paid; bank balances summary. Mr. Brugger made a motion to approve and Mr. Wirtz seconded the motion. All ayes cast.

APPROVAL OF PAYMENT TABS

- Invoices 48945 Commonwealth Engineers, Hoagland Regionalization – Construction Engineering Services 236.40
Total Invoices: \$ 236.40

- Payment Tab #89 – NIRCC, Labor Standards Administration for 2018 Septic Relief Projects 2,143.00
Total Claims: \$ 2,143.00

Mr. Adams reviewed and recommended the Board approve Commonwealth Engineers, Inc., Invoice totaling: \$236.40 and Payment Tab totaling: \$2,143.00 of the bills to be paid. Mr. Brugger made a motion to approve and Mr. McDermit seconded the motion. All ayes cast.

MAINTENANCE REPORT: Reported by Mr. Baggett – No Board Recommendations

COMMITTEE REPORTS AND RECOMMENDATIONS:

Field Operations Committee: Reported by Mr. Baggett – Committee Activity Report/ No Board Recommendations

Administrative Operations Committee: Reported by Ms. Beachem – Committee Activity Report/ Board Recommendation

- Request to Permanently Close Account: Heritage Elementary School

Ms. Beachem reviewed with the Board Heritage Elementary School's petition to permanently close out their billing account. Mr. Brugger made a motion to deny this request and Mr. Rotering seconded the motion. All ayes cast.

PUBLIC COMMENTS:

At 12:03 pm Mr. McDermit opened the floor for public comments.

- No public comment

PROJECT UPDATES: Reported by Mr. Adams – No Activity Report/No Board Recommendation

- Hoagland Regionalization

OLD BUSINESS:

- None.

NEW BUSINESS:

- **Fee engagement proposal of Baker Tilly for Proposed Refunding Bonds of 2021**
Mr. Wirtz made the motion to approve fee not-to-exceed \$60,000. Mr. Brugger seconded the motion.
All ayes cast.
- **Fee engagement proposal of Ice Miller for Sewage Works Refunding Revenue Bonds**
Mr. Rotering made the motion to approve fee not-to-exceed \$45,000. Mr. Brugger seconded the motion.
All ayes cast.
- **Sewer Construction and Management Service Agreements (Tabled until May 26)**
- **2012 Sewage Works Refunding Revenue Bonds**
Mr. Boxberger advised the Board the President and Secretary have already signed this document to allow for the 2012 Sewage Works Refunding Revenue Bonds to be paid in full at the time of the bond closing.
- **2021 Bond Ordinance (Adopted)**
Mr. Brugger made a motion to adopt the amended Bond Ordinance No. 2021- 04-28. Mr. Wirtz seconded the motion. All ayes cast.
- **Surplus Funds Authorization**
Mr. Brugger made a motion to authorize the use of the surplus funds from the 2017 Project on the 2018 Hoagland Regionalization Project. Mr. Wirtz seconded the motion. All ayes cast.

ADJOURNMENT:

Mr. Brugger made a motion to adjourn the meeting. Mr. Wirtz seconded the motion. All ayes cast. The meeting was adjourned at 12:47 pm. All ayes cast.

Respectfully submitted,

Erika Beachem, District Office Administrator



Kevin McDermit, Vice-President

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