

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING\*May 26, 2021

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

MINUTES

CALL TO ORDER:

Mr. McDermit, Vice-President, called the Board meeting to order at 12:03 pm.

ATTENDANCE:

- Absent: Ric Zehr and Tim Roy. Board Members present were Vice-President: Kevin McDermit, Treasurer: Justin Brugger, Trustee: Matthew Wirtz, Tom Rotering, Dave Myers and Ex-Officio: Gary Chapple. ACRWSD Staff: Administrative Operations Manager: Erika Beachem. Support Staff: District Engineer: Ben Adams, Commonwealth Engineers, Inc., Andy Boxberger of Carson LLP. There were 02 visitors: Steve and Judy Miller of 4814 N. Webster Road.

APPROVAL OF MINUTES:

- Mr. Brugger made a motion to approve the May 26<sup>th</sup> Board Minutes as distributed and reviewed. Mr. Myers seconded the motion. **Motion Carried on a roll call vote: 5 ayes, 0 nays, 2 absent.**

TREASURER'S REPORT

- Ms. Beachem reviewed the May 2021 bills to be paid; bank balances summary. Mr. Myers made a motion to approve and Mr. Brugger seconded the motion. **Motion Carried on a roll call vote: 5 ayes, 0 nays, 2 absent.**

APPROVAL OF CHANGE ORDER

- **Change Order #01** – Rothenberger Company, Inc. – 2018 Septic Relief Hoagland Regionalization – Contract "B" (increase) \$ 65,798.31

Mr. Adams reviewed and recommended the Board approve Change Order #01 totaling \$65,798.31 to Rothenberger Company, Inc. Mr. Myers made a motion to approve and Mr. Brugger seconded the motion. **Motion Carried on a roll call vote: 5 ayes, 0 nays, 2 absent.**

APPROVAL OF PAYMENT TABS

- Payment Tab #77 – Rothenberger Company, Inc. 2018 Hoagland Regionalization – Contract "B" \$ 79,915.00
- Payment Tab #78 – Thieneman Construction, Inc. 2018 Hoagland Regionalization – Contract "B" \$ 118,879.05

Total Claims: \$ 198,794.05

Mr. Adams reviewed and recommended for the Board to invoices totaling \$198,794.05 for Rothenberger and Thieneman Construction, Inc. **Motion Carried on a roll call vote: 5 ayes, 0 nays, 2 absent.**

MAINTENANCE REPORT: Reported by Mr. Lee – No Board Recommendations

COMMITTEE REPORTS AND RECOMMENDATIONS:

**Field Operations Committee: Reported by Mr. Lee – Committee Activity Report/ No Board Recommendations**

**Administrative Operations Committee: Reported by Ms. Beachem – Committee Activity Report/ No Board Recommendation**

PUBLIC COMMENTS:

At 12:14 pm Mr. McDermit opened the floor for public comments.

- No public comment

PROJECT UPDATES: Reported by Mr. Adams – No Activity Report/No Board Recommendation

- Hoagland Regionalization

OLD BUSINESS:

- Sewer Construction and Management Service Agreements (Tabled until May 26)

Mr. Boxberger reviewed and recommended the Board approve Sewer Construction and Management Service Agreements as distributed and reviewed. **Motion Carried on a roll call vote: 5 ayes, 0 nays, 2 absent.**

NEW BUSINESS:

- No new business

ADJOURNMENT:

Mr. Brugger made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 12:20 pm. **Motion Carried on a roll call vote: 5 ayes, 0 nays, 2 absent.**

Respectfully submitted,

Erika Beachem, District Office Administrator



Kevin McDermit, Vice-President

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