

ALLEN COUNTY REGIONAL WATER AND SEWER DISTRICT

BOARD OF TRUSTEES MEETING\*November 24, 2021

Citizen's Square, 200 East Berry Street, Room 035, Garden Level @ 12:00 p.m.

## MINUTES

### CALL TO ORDER

Mr. Zehr, President, called the Board meeting to order at 12:00 pm.

### ATTENDANCE

- Absent: Tom Rotering, Matthew Wirtz. Board Members present were President: Ric Zehr, Vice-President: Kevin McDermit, Treasurer: Justin Brugger, Secretary: Tim Roy, and Ex-Officio: Gary Chapple. ACRWSD Staff: Field Operations Manager: Scott Lee and Interim Office Managers Judy Gleason and Ashley Faurote. Support Staff: Andy Boxberger of Carson LLP, Ben Adams of Commonwealth Engineers, Inc. There were 05 visitors: Nathan Baggett of FWCU, Alexis Hathaway of FWCU, Mitch Harper representing Allen County Council, Richard Rauner, Devan Filchak of The Journal Gazette.

### APPROVAL OF MINUTES

- Mr. McDermit made a motion to approve the October 27<sup>th</sup> Board Minutes as distributed and reviewed. Mr. Brugger seconded the motion. **All ayes cast.**

### TREASURER'S REPORT:

- Ms. Gleason reviewed the November 2021 bills to be paid; bank balances summary. Mr. Brugger made a motion to approve and Mr. Roy seconded the motion. **All ayes cast.**

### APPROVAL OF PAYMENT

MAINTENANCE REPORT: Reported by Mr. Lee – No Board Recommendations

### COMMITTEE ACTIVITY REPORT AND RECOMMENDATIONS:

#### **Field Operations Committee: Reported by Mr. Lee – Committee Activity Report**

Mr. Lee reviewed with the Board outstanding invoices received from U.R. 1<sup>st</sup> Services, Inc. Mr. Scott indicated he worked to verify the invoices and the verifiable invoices total \$24, 551.71 and that both committees recommended paying verified invoices. Mr. Zehr made a motion and Mr. Roy seconded the motion. **All ayes cast.**

Mr. Lee discussed the need for technical credits to maintain his water license and that there is a conference happening in early December in French Lick that would help satisfy the remaining requirements. Mr. Lee stated that both committees recommended him attending to maintain his license. Mr. Brugger made a motion and Mr. Roy seconded the motion. **All ayes cast.**

Mr. Lee requested to purchase more pumps and switches, outlining the various items and cost per item. Mr. Lee requested approval of a total purchase of \$39,318.00. Mr. Brugger made a motion and Mr. McDermit seconded the motion. **All ayes cast.**

#### **Administrative Operations Committee: Reported by Ms. Faurote – Committee Activity Report**

### PUBLIC COMMENTS

At 12:18 pm Mr. Zehr opened the floor for public comments.

- Mr. Rauner, formerly at 10114 McCrory Dr., address the Board regarding the status of the acquisition of the Allen County Regional Water & Sewer District by the Fort Wayne City Utilities and how customers that pre-paid would be handled.

PROJECT UPDATES: Reported by Mr. Adams – No Activity Report/No Board Recommendation

- Hoagland Regionalization

OLD BUSINESS:

Mr. Zehr stated that pre-paid customers would be paid the remainder of that value in form of a direct check. Mr. Brugger clarified that the customer of record would be receiving the refund.

Mr. Boxberger discussed the status of the acquisition and stated that the District should prepare to continue operations. Mr. Zehr discussed the Board makeup and service areas. Mr. McDermit stated that the Board should be prepared for Special Board meeting if the City wanted to change the Board makeup. Mr. Boxberger stated that he had been told by the City that this is the structure they require to do the transaction. Mr. Zehr stated that the Board needs to be prepared to react on December 15<sup>th</sup> if the acquisition is not approved on December 7<sup>th</sup>.

NEW BUSINESS:

- U.R. 1<sup>st</sup> Services, Inc. Invoices – Addressed in Field Committee
- Continuing Education for Scott Lee – Addressed in Field Committee
  
- Acceptance of Sanitary Sewer Facilities into the Allen County Regional Water and Sewer District Public Sanitary Sewer System – 11335 Trentman Road
- Acceptance of Sanitary Sewer Facilities into the Allen County Regional Water and Sewer District Public Sanitary Sewer System – 5519 Thompson Road

Mr. McDermit explained that these are sewer extensions that the District is taking over. Mr. Lee and Mr. Adams stated that the customers extended sewer services and then gave the District the sewer facilities between their house and the District facilities. Ms. Faurote indicated that both customers had signed the paperwork and that a notary was present so the Board could sign, and the paperwork would be complete. Mr. McDermit made a motion to accept facilities at 11335 Trentman and 5519 Thompson and Mr. Roy seconded the motion. **All ayes cast.**

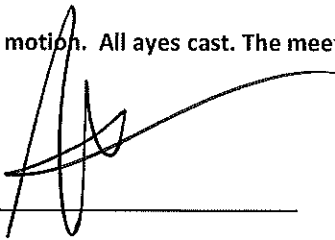
COMMENTS FROM THE BOARD:

ADJOURNMENT:

Mr. Roy made a motion to adjourn the meeting. Mr. McDermit seconded the motion. All ayes cast. The meeting was adjourned at 12:30 pm.

Respectfully submitted,

Ashley Faurote, Interim Office Manager



Tim Roy, Secretary

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